



STARS, ATS, and KiNVO

Understanding Your Data Systems



ATS

Student Information

- Enrollment/Discharge
- Biographical Information
- Contact Information

STARS

Academic Records

- Rosters
- Schedules
- Teachers
- Transcripts



ATS

(Source System)

- Used by: Principal, AP, Administrative Staff
- System Limitations: Severe (Mainframe Interface)
- Data Type: Highly Secure (All PII)



Volume of data sent
to STARS from ATS:
HIGH

Volume of data sent
to ATS from STARS:
LOW

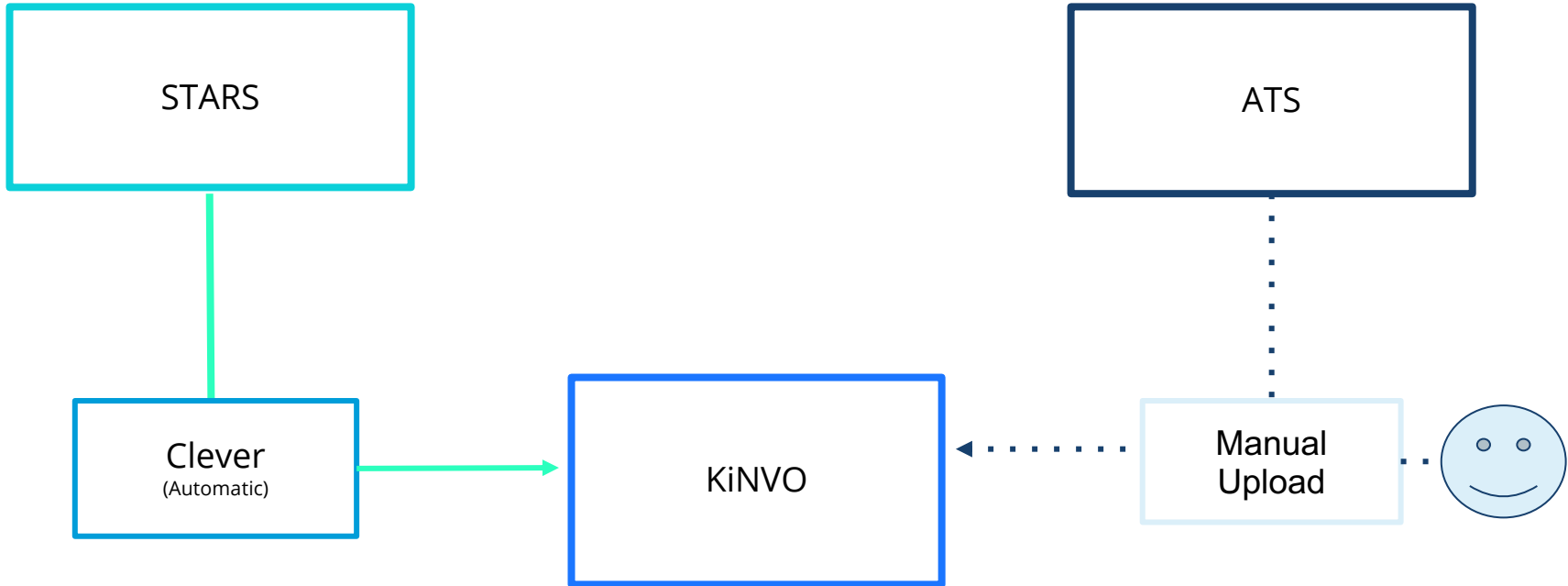


STARS

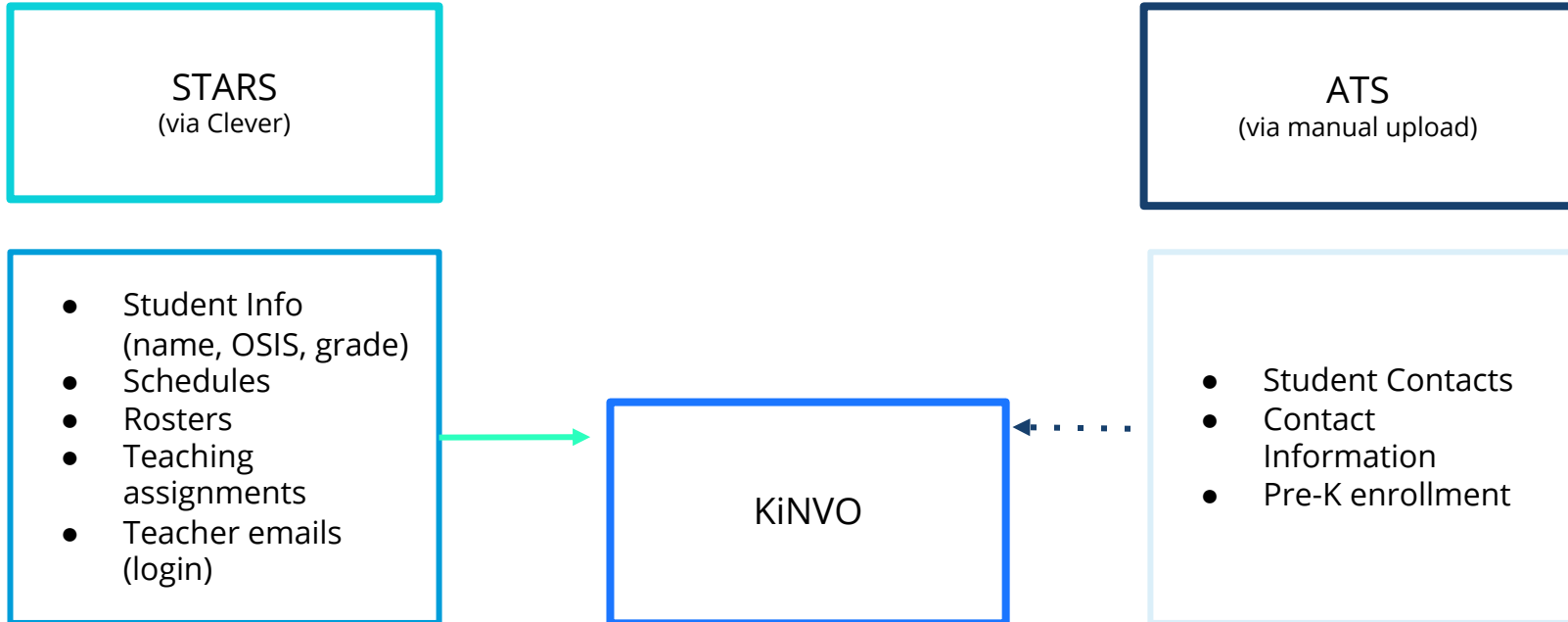
(Classroom, Admin, Client)

- Used By: Principal, AP, Programmers, Teachers, Academic Staff
- System Limitations: Some
- Data Type: Secure (Minimal PII)

How Does Data Get into KiNVO?



What Data is Used in KiNVO?



What is “Clever”?



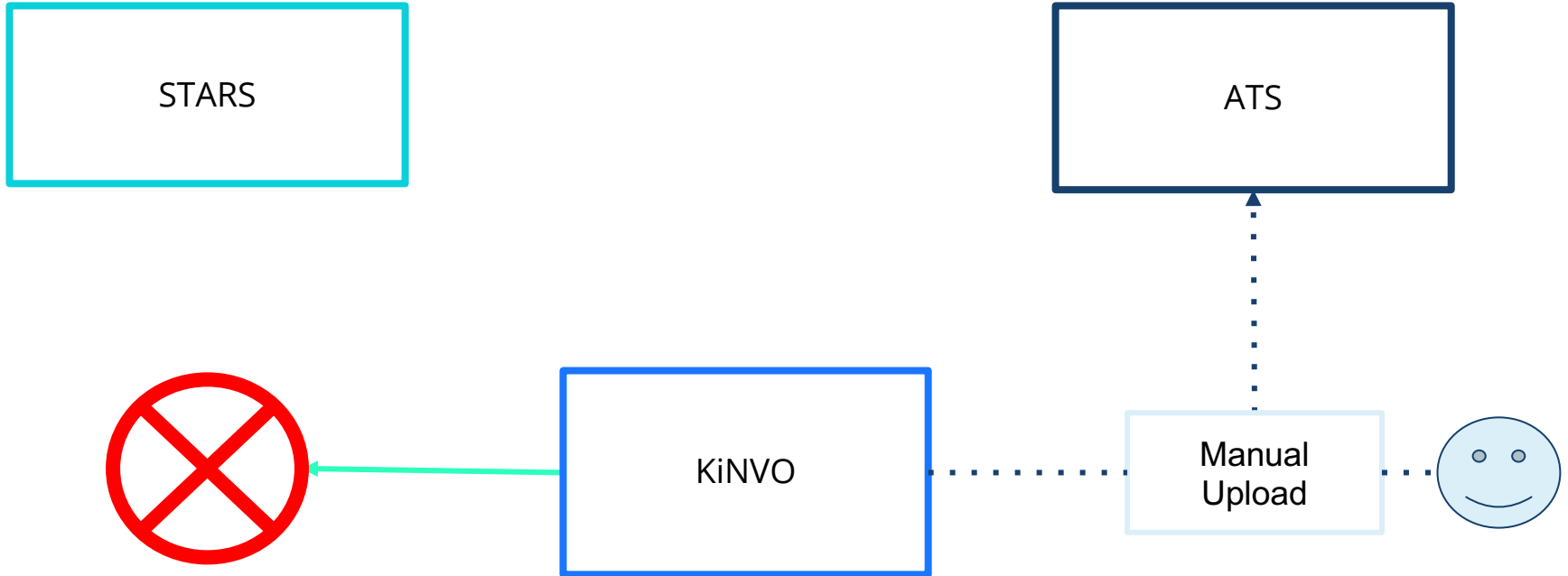
- Data Exchange Mechanism
- Sends data from STARS (exclusively)
- DOE can share STARS data with many vendors through one process
- DOE has rules for how data can be shared with Clever
- Clever has rules for how it shares data with vendors
- Kininvolved is dependent on how the DOE and Clever shares data with us
- Clever shares information with KiNVO but does not send data back to the DOE

Uploading your RBIR



- Export RBIR from ATS
 - Download in .csv file format
- Select which contacts are uploaded to KiNVO
 - Option to upload Adult 2 and 3
- Manual changes made in KiNVO will not be overwritten
 - Phone number, language, email
- Student contacts that are not included in subsequent uploads will be removed
 - I.e., if a parent is removed from ATS and an RBIR is uploaded, the parent will be removed in KiNVO
 - Conversations with historical contacts are **NOT REMOVED** in KiNVO

How Does Data Get back to the DOE?



Attendance Policy in NYC DOE¹



- DOE requires that schools take daily attendance in ATS
 - Daily Attendance = Daily Attendance Period in ATS
(selected by your school)
- Period Level records must be maintained in either ATS or another system (such as KiNVO) based on your school's Attendance Plan

¹ [Chancellor's Regulation A-210](#)



For NYC Data to get from STARS to KiNVO

- ❑ Finalize your current term rosters
- ❑ Attach Outlook IDs to all teaching assignments
- ❑ Verify the current term is the one that needs to be loaded into KiNVO
 - ❑ (i.e., for turnover from Term 1 to Term 2, current term = Term 2)
- ❑ 48 hours for data to sync fully:
STARS → Clever → KiNVO



If you do not see your current term rosters in KiNVO after the term rollover:

1. Email support@kinvolved.com
2. Include screenshots of all steps taken
 - a. Rosters have been finalized
 - b. Outlook IDs attached to teachers
 - c. Display of current term
3. Include the date of finalization (if possible)

Reports in KiNVO



Broken down into 4 categories:

1. Attendance
2. Parent Communication
3. Student Communication
4. General

Additional Features

- Ability to pull reports for specific grades or courses
 - (i.e., 9th grade or Physics 1 Section 7)



Reports in KiNVO



Helpful Attendance Reports

- Basic Reversals Report
- Detailed Reversals Report

Helpful Parent Communication Reports

- Staff member communication rate of sending text message to parents
- Parent communication rate of receiving and replying to text messages
- Log of failed messages to parent contacts

General Reports

- Comprehensive School Summary

